

HR/Payroll Latitude Year-End Seminar

Workshop Objective:

Update legislative and year-end processing information

Attend if you:

- Are currently using Ceridian HR/Payroll Latitude software and will be responsible for year-end processing
- Provide input to your payroll department for year-end preparation

How you will benefit:

- Produce accurate and timely tax forms

Once you have attended, you can:

- Verify that employee and company information is correct
- Flag year end New Hires
- Process Suffix Runs
- Process accurate year-to-date adjustments
- Manage Year End Processing
- Evaluate legislative changes affecting payroll and/or tax forms processing

Facilitation:

This facilitator-led seminar is located at a rented facility and includes legislation updates along with year-end Ceridian HR/Payroll Latitude specific processes.

Duration: Full Day**Prerequisites:**

- Current user of Ceridian HR/Payroll Latitude software – familiar with company specific payroll options
- General knowledge of payroll legislation
- CPA (PCP) Payroll Fundamentals 1 is an asset