

Powerpay Year-End Webinar

Overview

This facilitator led 2-hour virtual training in demo/lecture format reviews how to process year-end using the Ceridian Powerpay Product. **Note:**

Legislation updates are not included. *Webinar is in English only.

Topics include:

- How to interpret year-end output reports
- How to verify and correct year-end information
- How to input year-end information using product software

Attend if you:

- Are responsible for processing payroll
- Will be required to understand year-end output reports and process year-end adjustments using Phone input, Fax input, or Powerpay Software.

Facilitation:

- Web based training that is interactive in that participants can verbally communicate with the facilitator – ask questions, etc. using the telephone.
- Attendees learn via the web from their own PC in the convenience of their own office.

Note: All times listed are in Eastern Time (EST/EDT). If you are not in this time zone, please adjust your schedule accordingly.

Webinar Requirements:

- Computer with high speed internet access
- Telephone for audio

Duration: 2 hours

Prerequisites:

- High comfort level with the internet
- Current user of Ceridian Powerpay Suite and familiar with company specific payroll options
- General knowledge of payroll legislation
- CPA (PCP) Payroll Fundamentals 1 is an asset